



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: Jennifer Lubke

Type: Renewal Inspection **Date:** 05/11/2018 **Time:** 12:30 AM

Director: Jennifer Lubke

Contact: _____

Licensing Worker: Jodi Linne **Phone #:** (406) 453-0526

Time: 12:30 AM # **children:** 11 # **under 2:** 5 # **caregivers:** 2

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes	1. License
Not Observed	2. Overlap

BUILDING/FIRE REQUIREMENTS

No	<p>3. Inside Facility</p> <p>37.95.121(1) (1) Cleaning materials, flammable liquids, detergents, aerosol cans, and toxic materials must be kept in their original containers and in a place inaccessible to children. They must be used in such a way that will not contaminate play surfaces, food, food preparation areas, or constitute a hazard to the children. The intent of this rule was not met:</p> <p>Based on observation, CCL found that cleaning materials were accessible to the children in care below the kitchen sink.</p> <p>Plan of Correction accepted 6//06/2018.</p>
Yes	4. Fire Safety
Yes	5. Equipment
Yes	6. Exiting

OUTDOOR TOUR

No	<p>7. Play Area</p> <p>37.95.121(6) (6) Any outdoor play area must be maintained free from hazards such as wells, machinery and animal waste. If any part of the play area is adjacent to a busy roadway, drainage or irrigation ditch, stream, large holes, or other hazardous areas, the play area must be enclosed with a fence in good repair that is at least 4 feet high without any holes or spaces greater than 4 inches in diameter or natural barriers to restrict children from these areas. The intent of this rule was not met:</p> <p>Based on observation, CCL found that the fence in the outdoor area had spaces that were greater than 4 inches in diameter.</p> <p>Plan of Correction accepted 6//06/2018.</p> <p>37.95.121(6)(a) (a) Outdoor play areas shall be designed so that all parts are always visible and easily supervised by staff. The intent of this rule was not met:</p> <p>Based on observation, CCL found that there was an area behind the storage shed that was not blocked off from children and is not visible and easily supervised by staff.</p> <p>Plan of Correction accepted 6//06/2018.</p>
Not Observed	8. Swimming

PROGRAM ISSUES

Yes	9. Supervision
Yes	10. Provider Responsibilities
Yes	11. Activities

PROGRAM ISSUES

Not Observed 12. Night Care

HEALTH ISSUES

Yes 13. Illness Exclusion

Yes 14. Health Prevention

MEDICATION

Yes 15. Administration

Yes 16. Storage

INFANTS/TODDLERS

Yes 17. Diapering

Yes 18. Feeding

Not Observed 19. Bathing

Yes 20. Sleeping

Yes 21. Activities

Yes 22. Outdoor Activities

NUTRITION/FOOD ISSUES

Yes 23. Sanitation

Yes 24. Meal Frequency

Yes 25. Special Diet

TRANSPORTATION

Yes 26. Basic Requirements

Not Observed 27. Child Passenger Safety

WRITTEN RECORDS

Yes 28. Parent Information

Yes 29. Facility Records

No 30. Child File Review**37.95.128(1)(a-d)**

(1) A day care facility must have on file a health record form, provided by the department, concerning any special health risks that would affect other children. This must be obtained and kept on file by the provider prior to residence or enrollment of any child under age two at the day care facility. The health record form must be signed by:

- (a) A physician licensed to practice medicine in Montana pursuant to Title 37, chapter 3, MCA; or
- (b) A physician assistant-certified licensed to practice in Montana and practicing under a utilization plan approved by the board of medical examiners; or
- (c) A person licensed in Montana as a professional nurse and recognized by the board of nursing as a nurse practitioner or clinical nurse specialist; or
- (d) A naturopathic physician licensed under Title 37, chapter 26, MCA.

WRITTEN RECORDS

The intent of this rule was not met:

Based on record review, CCL found that there were 2 children under age two that did not have a pediatric health record on file. See enclosed copy of children's record review.

Plan of Correction accepted 6//06/2018.

37.95.141(5)(a-d)

(5) Prior to a child being enrolled or entered into a day care facility, the following information must be on file:

- (a) written information on each child explaining any special needs of the child, including allergies;
- (b) a release or authorization of persons allowed to pick up the child;
- (c) necessary medical forms, including all medication authorization and administration logs, signed and updated immunization records and the names of emergency contact persons; and
- (d) an emergency consent form. This form must accompany staff when children are away from the day care site for activities; and

The intent of this rule was not met:

Based on record review, CCL found that one child did not have the following information on file: written information on child explaining any special needs of the child; persons allowed to pick up the child; necessary medical forms; signed and dated immunization records; names of emergency contact persons; an emergency consent form. See enclosed copy of children's record review.

Plan of Correction accepted 6//06/2018.

Yes	31. Medication File
Yes	32. Caregiver File Review
Yes	33. First Aid Requirements

ADMINISTRATIVE RECORDS

Yes	34. License-Certificate
Yes	35. Facility Requirements
Yes	36. Registration/License Process